Supervisor, QC (Aarong Dairy)

Location: Aarong Dairy Factory, Gazipur Sadar, Gazipur

Date Posted: November 22, 2026

Last Date of Application: December 6, 2026

Career Purpose

This position will be responsible for to supervise all the laboratory testing activities, online QC, availability of reagents & ensure the product quality according to the QMS & standard operating procedures & specifications through effective analysis and monitoring the activity.

Job Description / Responsibility

- Monitor the activities of all QC Inspectors and Laboratory Samplers.
- Supervise laboratory testing and online activities in accordance with QMS and SOPs.
- Prepare various reagents and solutions for laboratory analysis and ensure their required strength.
- Distribute chemicals and glassware to chilling centers and maintain related documentation.
- Conduct monthly laboratory inventory checks and internal audits.
- Check and record routine factory hygiene and sanitation activities in accordance with GMP.
- Monitor market returns and prepare reports for management action.
- Analyze and release incoming Raw Materials (RM), Packaging Materials (PM), and Finished

Goods before dispatch to the market through Pre-Dispatch Inspection (PDI).

- Ensure the safety of team members from any harm, abuse, neglect, harassment and exploitation to achieve the programme's goals on safeguarding implementation. Act as a key source of support, guidance and expertise on safeguarding for establishing a safe working environment
- Practice, promote and endorse the issues of safeguarding policy among team members and ensure the implementation of safeguarding standards in every course of action
- Follow the safeguarding reporting procedure in case any reportable incident takes place, encourage others to do so
- Perform any other jobs as assigned by the management

Job Nature

Full-time

Educational Requirements

The candidate must have B.Sc (Hon's) with minimum CGPA 2.50 or 2nd class/ division or equivalent result in all academic examinations (Food Engineering/ Chemistry and others relevant discipline will be given preference.)

Job Experience

Minimum 4 year (s)

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Job Requirements

- Education and experiences may be relaxed in case of potential candidates
- Knowledge on Test method, tools and lab equipment and routine lab analysis, inspection, testing, defect identification, and quality evaluation techniques, QC team supervision, quality compliance
- Must have using capabilities of MS Office
- This post requires good analytical, problem-solving, numerical, time management and people management skills
- Able to work with maintain a strong ethics; manage confidential data
- Able to work under stress situation
- Ability to carry out assigned tasks independently

Salary Range

Negotiable

Other Benefits

Festival Bonus, Health and Life Insurance, Leave, Day Care Facility, Contributory Provident Fund and Gratuity

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