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Gildan-G.A.B. Limited Insight

Internship (HRM - Talent Acquisition)

Application Deadline : 22 Dec 2026

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All | Requirements | Responsibilities | Skills & Expertise | Salary & Benefits | Company Information

Vacancy: **01**
Salary: **Negotiable**

Age: **At least 20 years**
Experience: **At most 1 year**

Location: **Dhaka (GULSHAN 2)**
Published: **22 Nov 2026**

Applicants are encouraged to submit **Video CV.**

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Application Insights View

Requirements

Education

- Bachelor of Business Administration (BBA) in Human Resource Management

Experience

- At most 1 year
- The applicants should have experience in the following business area(s): University

Additional Requirements

- Age At least 20 years
- Currently pursuing or recently completed a bachelor degree in HRM from reputed public or private university.
- Candidate with having extracurricular activities might get preference.

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Responsibilities & Context

The purpose of this Internship is to assist in the talent acquisition function of hiring the best candidates for each vacant position, following the procedure of the company based on the requirements, skills and competencies described in the requisition of staff.

- Assist in supporting with resume screening and initial phone and online screening according to the guidelines.
- Assist in preparing the summary of the candidates' profiles and collect salary including benefits information from them.
- Assist in arranging online and offline interviews accordingly based on the availability of hiring managers for specific positions.
- Greetings and assist interviewees onsite in proper way and coordinate interviews accordingly.
- Assist in organizing & coordinating technical and behavioral test. i.e. Wonderlic Test, TestDome Test and etc.
- Assist in following the proper process for selected candidates, for example: organize documents, joining formalities, maintain confidentiality, and etc.
- Perform any other operation-related function indicated by immediate supervisor.

Skills & Expertise

Fluent in English | Human Resource Management | Learning Attitude | Microsoft Excel | MS Office | Positive attitude | Recruitment & Selection | Talent Acquisition

Other Relevant Skills

Procurement

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Compensation & Other Benefits

- **Internship Allowance:** BDT 10,000 (Maximum)
- **Full Subsidize:** Lunch
- **Full Subsidize:** Morning Snacks
- **Full Subsidize:** Tea and Coffee

Workplace

Work at office

Employment Status

Full Time

Job Location

Dhaka (GULSHAN 2)

Job Highlights

$3 billion in sales, 12 countries, 45,000 employees, 5 brands, 1 common goal: to make apparel better. Better for the people who make our clothes, better for our world, better for you.

Gildan-G.A.B. Limited

Others | Garments/ Textile | 13+ Vacancy | 9 Jobs | 501 - 1000 Employees

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Gildan is a leading manufacturer of everyday basic apparel, with a strong portfolio of brands, including Gildan®, Hanes®, Comfort Colors®, American Apparel®, ALLPRO™, GOLDTOE®, Peds®, Bali®, Playtex®, Maidenform®, Bonds®, as well as Champion® which is under an exclusive licensing agreement for the p... See more

Address:
Ashulia, Palashbari, Savar, Dhaka-1349



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