Startup Bangladesh Limited
Information and Communication Technology Division
www.startupbangladesh.gov.bd | info@startupbangladesh.gov.bd
ICT Tower (Level-14), Plot- E 14/X, Agargaon, Sher-e-Bangla Nagar, Dhaka-1207

Memo No: 56.07.0000.002.10.11.25.994(2/3) Date: 02 November 2026

CAREER OPPORTUNITY

Position: Analyst – Venture Capital

No. of Post: 01 (One)

Overview of Startup Bangladesh Limited (SBL):

Startup Bangladesh Limited is a fully government owned venture capital company under ICT Division, the Govt. of Bangladesh. The company invests in promising local startups, providing capital, mentorship, and strategic support to foster innovation, employment, accelerate digital transformation, and build a vibrant venture capital ecosystem in Bangladesh. SBL also nurtures young entrepreneurs to become changemakers and leaders of the future of technology and innovation.

Position Overview:

The Analyst – Venture Capital will support SBL's direct investment team across the full deal cycle, including market research, startup screening, financial analysis, due diligence and portfolio reporting. The incumbent will work closely with the AVP/Associate and senior members of the Venture Capital team and will report to the head of Investment - Venture Capital.

Specific Responsibilities:

- Startup Screening: Review incoming applications and pitch decks, conduct initial screening and maintain the deal pipeline database.
- Research: Conduct sector, market and competitor research to support investment theses and deal evaluation.
- Financial Analysis: Build and maintain financial models, valuation analyses and cap tables for prospective and existing investments.
- Due Diligence Support: Collect and analyze data, coordinate with startups and external advisors, and prepare due diligence reports.
- Investment Documentation: Draft sections of investment memoranda, term sheets and Investment Committee presentations.
- Portfolio Reporting: Track portfolio company performance and KPIs and prepare periodic portfolio reports.
- Ecosystem Engagement: Represent SBL at pitch events, demo days and ecosystem programs as assigned.

Qualifications:

- Experience: At least 4 years of relevant work experience in Venture Capital/Private Equity, capital market, reputed consulting firms, investment banking or financial institution (investment). Working for top-tier global companies with international experience will be given priority.
- Network: Connection with Venture Capital and Private Equity firms and understanding of startup onboarding & exit structures will be given priority.
- Technical Skills: Strong financial modeling, valuation and research skills. Experience in working with legal agreements with startups, co-investments and VC/PE funds will be an added advantage.

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- Leadership: Must demonstrate strong participatory leadership ability and ability to support the Management in raising funds and grants from different sources.
- Communication: Strong communication skills in Bangla and English (written & verbal), with working proficiency in computer applications (MS Excel, PowerPoint).

Educational Requirements:

A bachelor's degree in finance, Accounting or Economics from a govt. recognized/renowned university. MBA/CFA/CAIA/FRM will be given preference. No third division/class or equivalent at any stage of academic career will be accepted. In the grading system, a minimum CGPA of 3.50 on a scale of 5.0 and CGPA 2.50 on a scale of 4.0 is required.

Compensation Packages: The remuneration and the other benefits will be provided as per the company policy.

Application Procedure:

Interested candidates are invited to apply with a detailed resume, a cover letter outlining their suitability for the position, copies of academic and professional certificates, a copy of their National ID card, and one recent passport-size color photograph. Applications may be submitted in a sealed envelope to the office of Startup Bangladesh Limited at ICT Tower (Level-14), Plot- E 14/X, Agargaon, Sher-e-Bangla Nagar, Dhaka-1207, or via email by sending scanned copies of all required documents to: **career@startupbangladesh.gov.bd**, mentioning the position name in the subject line. Applications must be submitted no later than **16th November 2026**.

Terms & Conditions:

- The maximum age limit is 35 (thirty-five) years. Age would be calculated as on 16th November 2026.
- Only short-listed candidates will be invited for interview.
- The authority of Startup Bangladesh Limited reserves the right to reject any or all applications at its sole discretion without providing any reason or justification.

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Nazmul Huda
AVP – Compliance & HR