# We are hiring!

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| Position | Job Location | Apply within: |
|---|---|---|
| Executive/Sr. Executive, Engineering | Tongi (Synovia Plant) | 5 December 2026 (Saturday) |

| Mail Subject: | Send CV at |
|---|---|
| CV for Executive/Sr. Executive, Engineering | hr.info@synoviapharma.com |

## Key Responsibilities:

- ✓ Oversee and monitor maintenance activities of all plant machinery and facilities, including Warehouse, Central QC and Microlab, Admin Building, Social Block.
- ✓ Support the instrumentation team in ensuring effective Calibration Management across the site.
- ✓ Enhance the reliability and efficiency of process equipment by conducting root cause analysis of breakdowns and implementing corrective actions.
- ✓ Lead or contribute to the implementation and management of Quality Systems, including handling of audits, regulatory inspections, quality risk assessments, deviations, CAPA, change control, and complaint management across the designated area.
- ✓ Supervise, mentor, and develop process technicians involved in maintenance operations to ensure skill development and consistent performance.
- ✓ Maintain environmental stewardship by actively engaging in practices that preserve natural resources and prevent environmental damage and pollution in all maintenance-related activities.

## Qualifications:

- ✓ B.Sc. in Electrical / Mechanical Engineering from a reputed institution.

## Experience:

- ✓ Minimum 2 years of hands-on experience in the pharmaceutical industry is required.

## Key Skills & Competencies:

- ✓ Proven ability to perform effectively under pressure and meet tight deadlines.
- ✓ Strong vendor negotiation skills across a range of procurement and service requirements.
- ✓ Demonstrated leadership and people management capabilities, with the ability to motivate and drive team performance.
- ✓ Sound understanding of electro-mechanical systems and related technical operations.
- ✓ Language proficiency: fluent in both English and Bangla (spoken and written).



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